

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 13, 2018

OPEN SESSION

CALL TO ORDER - President Slusser called the meeting to order at 9:04 a.m.

ROLL CALL - Board members present: Dennis Slusser, Kathryn Sheppard, Jenni Meyer and Megan Wilkinson.

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with the addition to Personnel Action Item 130. - Approve hiring of Breeanna Allan as Special Education Resource Teacher at Biggs Elementary for the 2018-2019 school year. MSCU (Sheppard/Meyer) 4/0

APPROVAL OF MINUTES

The Board approved the minutes from the May 2, 2018 Regular meeting as written. MSCU (Sheppard/Meyer) 4/0

PARENT ASSOCIATIONS REPORTS – Jonna Phillips reported they had 288 participants and raised over \$45,000 through Run Around the Rice. They held elections for Officers and America Navarro is the new PAWS President, Jonna is the Vice President, Ashley Tanner is the Secretary and Jolene Sheppard is the Treasurer. PAWS will be buying shirts for all staff members again this year. They are already planning Back to School Night and have scheduled the Missoula Childrens Theater for October 22nd - 27th.

Jenni Meyer gave the RPA report noting that the Richvale Spaghetti Feed will be November 10th and RPA is looking into purchasing additional robots and pricing a new sound system for Richvale.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

PUBLIC COMMENT - No public comments.

PUBLIC HEARING

The hearing for the LCAP was opened at 9:10 a.m. Superintendent Kaelin reviewed the LCAP report for the Board and public stating the five goals would remain the same. There was no public comment. The hearing closed at 9:13 a.m.

The hearing for the 2018/2019 Original Budget was opened at 9:13 a.m. Pam Ragan gave an overview of the agenda transmittal with the Board and public. She went over her PowerPoint Presentation noting that the LCFF will be fully funded starting in 2018-2019. Also, we will be receiving one time money for 2018-2019 from the Mandated Costs which should be around \$200,000. Mrs. Ragan addressed all questions from the Board. There was no public comment. The hearing closed at 9:38 a.m.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Very happy with all the new hired teachers and staff. They are all very enthusiastic.
- We will continue working on data analysis next year.
- We will also continue working on positive behavior with the students. It is working!

M/O/T, FOOD SERVICE, HIGH SCHOOL AND SUPERINTENDENT REPORTS:

Superintendent Kaelin gave the report:

- The summer crew is hard at work moving and cleaning classrooms at the Elementary School
- Getting cost estimates on the HS South parking lot (\$45,000), cement project at Elementary playground; shade structure in the kindergarten playground (\$30,000).
- Working on reconfiguring the front office of BES
- Need to install WiFi in the Shop at the HS for the new plasma cutter
- Install a new sink in the HS Ag classroom and add metal counter top for the horticulture class
- CAASPP scores are back - they are not what we wanted.
- The HS is going to a 7 period day. Will be starting 5 minutes earlier and moving lunch a little later in the day.
- Interviews for HS Principal are on June 14th

BOARD MEMBER REPORTS: Jenni Meyer shared a thank you card from the baseball players. Kathryn Sheppard said we were well represented at the Silver Dollar Fair. She received a lot of positive feedback on our students. She attended the Butte County Biliiteracy Awards event and we were one of the best represented. There were no other Board Member reports.

CONSENT AGENDA

The Board approved the Consent Agenda. MSCU (Sheppard/Meyer) 4/0

- A. Inter-district Agreement Request(s) for the 2017/2018 and 2018/2019 school year
- B. Approve Purchase Orders and Vendor Warrants

ACTION ITEMS

The Board approved Action Items A - H. MSCU (Wilkinson/Meyer) 4/0

- A. Approve Declaration of Need for Fully Qualified Educators

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

- B. Approve Education Protection Account (EPA) expenses

The Superintendent recommends approval.

- C. Approve 2018/2019 Designation of CIF Representatives to League

The Superintendent recommends approval of the following representatives: Doug Kaelin and Tyler Rutledge

- D. Approve Agreement with American Cultural Exchange Service for High School Exchange Student Program

- E. Approve application for Carl Perkins Grant

- F. Adopt Resolution 2017/2018 #9 Reduction in Classified School Services

- G. Approve overnight FFA Officers Retreat to Bucks Lake on July 6th - July 8th, 2018

- H. Approve the 2018-2019 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at [Http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp](http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp). Attached are the Consolidated Application Certification statement, Protected Prayer Certification, Application for Categorical Programs Funding, Nonprofit Private School Participation, and Title I Part A Planned School Allocations. The Superintendent recommends approval.

PERSONNEL ACTION

The Board approved Personnel Action Items A - O. MSCU (Sheppard/Wilkinson) 4/0

- A. Accept resignation of Mandy Leahy as Biggs High School Principal effective May 22, 2018
- B. Approve hiring of Roxie Jones, Katie Cyr, Shelley Smith and Vanessa Gomez-Camarillo as Short-term Summer Lt. Maintenance/Custodian position.
- C. Approve hiring of Kelly Lewis in the Biggs Elementary School Secretary position for 2018-2019 school year.
- D. Approve hiring of Erin Medeiros in the Biggs High School Secretary position for 2018-2019 school year.
- ~~E. Approve hiring of Jessica Lusardi in the Biggs Elementary EL Pullout/Independent Study Teacher position for 2018-2019 school year.~~
- F. Accept resignation of Nery Cantolan as 3 hour Instructional Aide at Richvale Elementary effective May 21, 2018
- G. Accept resignation of JodiLyn Vance as Special Education/Resource Specialist at Biggs High School effective June 30, 2018
- H. Accept resignation of Caroline Roady as SDC Special Education Teacher at Biggs Elementary School effective June 30, 2018
- I. Approve hiring Junior Varsity Football Coaches - Head JV Coach Rick Villanueva and Asst. JV Coach Eddie DelRio for the 2018-2019 season
- J. Approve hiring Walk on Football Coaches - Cameron Knipe, Chris Bennett, David Espinoza, Brian Roles and Paul Roles for the 2018-2019 season
- K. Accept resignation of Amanda Pelfrey as 6 hr. Special Circumstance Aide at Biggs Elementary effective May 22, 2018
- L. Accept resignation of Amy Brooker as Special Education/Resource Specialist for Biggs Elementary School effective June 30, 2018
- M. Accept resignation of Sharron Deniz as 8 hour Grounds/Bus Driver effective June 15, 2018
- N. Approve hiring of Doug Kaelin and Amy Smith as split Athletic Director position for the 2018-2019 school year
- O. Approve hiring of Breeanna Allan as Special Education Resources Teacher at Biggs Elementary starting 2018-2019 school year*

INFORMATION ITEMS -

- A. April 30, 2018 Investment Report from Butte County Treasurer - Standard investment report from the County.

FUTURE ITEMS FOR DISCUSSION - Kathryn Sheppard asked for an update on the football field. Superintendent Kaelin also said he would ask Sports Boosters for an update on the backboard in the HS gym.

The Board adjourned into Closed Session at 9:57 am

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

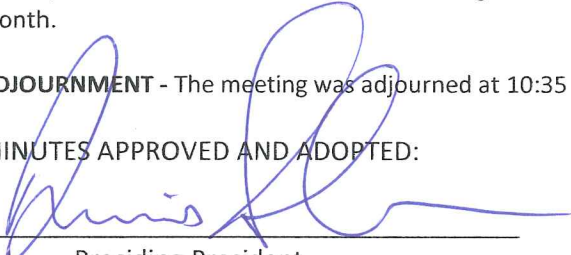
Closed Session was adjourned at 10:33 am.

OPEN SESSION – President Slusser called the meeting to order at 10:34 a.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION - President Slusser announced no action was taken during Closed Session. He did announce that Personnel Item 13E was deleted from the agenda. At the request of the Financial Officer, it was also noted that the June meetings in 2019 will be changed to the second and fourth Wednesday of the month.

ADJOURNMENT - The meeting was adjourned at 10:35 am

MINUTES APPROVED AND ADOPTED:



Presiding President

6/25/18

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.